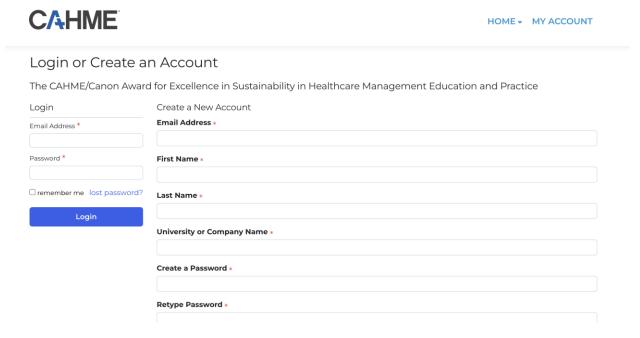


CAHME/Canon Award for Excellence in Sustainability in Healthcare Management Education

CAHME Application Instructions

- 1. Click on the link <u>here</u> to access the CAHME/Canon Award for Excellence in Sustainability in Healthcare Management Education application.
- 2. Once you click on the link, you will be brought to the login page.



- 3. Create an Account by filling out the appropriate fields. Then, login using your information.
 - **Note: Once you log in, you'll be able to save your progress and return to it anytime.



Login or Create an Account

The CAHME/Canon Award for Excellence in Sustainability in Healthcare Management Education and Practice

Login	Create a New Account
Email Address *	Email Address •
Password *	First Name •
remember me lost password?	Last Name •
Login	
	University or Company Name •
	Create a Password •
	Retype Password •

4. Read through the first tab (Eligibility Information). At the bottom, select Yes or No for the acceptance conditions. Once you select Yes or No, hit Save and Next.

Home / My Applications / 4059 - New Application

The CAHME/Canon Award for Excellence in Sustainability in Healthcare Management Education and Practice

Eligibility Information Applicant Information University Information Nomination Essays

Letters of Recommendation Selection Process

Eligibility

- CAHME Accredited or Certified Program
- Nominations must be made by the students Program Director, or a faculty member on behalf of the University Program Director
- Your curriculum integrates concepts of sustainability and social responsibility in healthcare management education and practice.

What You Need to Apply

- Program Director Contact Information
- University Information
- Initial CAHME Accreditation or Certification Year
- Letters of Recommendation
 - Alumni Letter(s)(at least 1, no more than 3): Discuss how your program's commitment to sustainability affected professional development.
 - Student Letter(s)(at least 1, no more than 3): Discuss how your program's commitment to sustainability influenced their attitudes and behaviors.
 - Sustainability Office or Appropriate Administrative Staff Letter (1): Detail the University's commitment to sustainability.

Award Includes

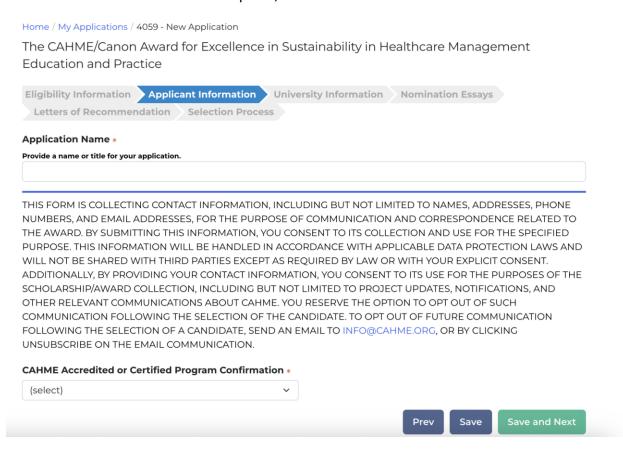
- One-time scholarship of \$5,000.00 scholarship grant awarded to the Program faculty to further research of sustainability in healthcare
- One complimentary ticket to the CAHME Awards Ceremony on March 1, 2026, at ACHE Congress
- Distinctive Award Presented at the CAHME Awards Ceremony
- Recognition in Modern Healthcare and on CAHME's website and social media

By completing this application, you agree to:

- Have at least one representative present at ACHE Congress in Houston for the CAHME Awards Ceremony on Sunday, March 1, 2026
- Make a short video about your success, to be presented at the Award Ceremony and featured on the CAHME website. Videos are due
 no later than February 2, 2026.
- Participate in future white paper research efforts around sustainability education in healthcare management in partnership with Canon executives.

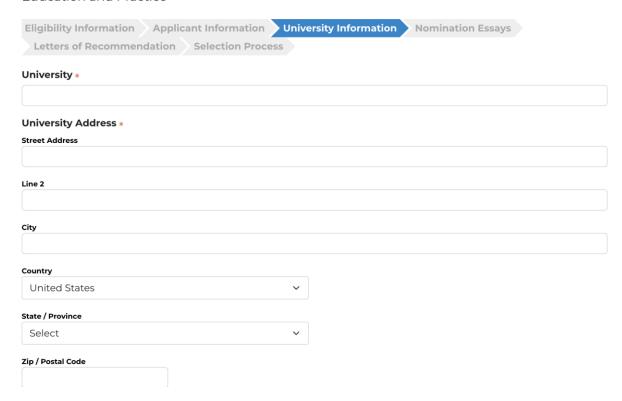


5. Read through the second tab (Applicant Information). Fill out "Application Name" and select from the dropdown menu for "CAHME Accredited or Certified Program Confirmation" section. Once complete, hit Save and Next.



6. Fill out the third tab (University Information) and hit Save and Next.

The CAHME/Canon Award for Excellence in Sustainability in Healthcare Management Education and Practice



- 7. Fill out the fourth tab (Nomination Essays). In this section, you will answer 4 essay questions. Once you answer all 4 essay questions, hit Save and Next.
 - **Note: Feel free to write out your responses in a different document (ex. Word) and copy & paste them when complete.

The CAHME/Canon Award for Excellence in Sustainability in Healthcare Management Education and Practice

Eligibility Information Applicant Information University Information Nomination Essays			
Letters of Recommendation Selection Process			
Essay 1 (250 word limit) *			
Provide a short overview of your Program, including how it meets the mission of CAHME.			
Word count: 0 / 250			

8. Fill out the fifth tab (Letters of Recommendation). You will upload three different letters of recommendation (Alumni, Student and a Sustainability Office or Appropriate Administrative Staff Letter). Once all letters have been uploaded, hit Save and Next.

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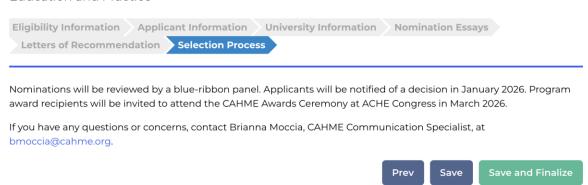
The CAHME/Canon Award for Excellence in Sustainability in Healthcare Management

Education and Practice	j		
Eligibility Information Applicant Information University Information Nomination Essays Letters of Recommendation Selection Process			
Alumni Letter(s) (at least 1, no more than 3): Discuss how your program's commitment to sustainability affected professional development.			
Required Alumni Letter #1 *			
Choose File No file chosen			
Optional Alumni Letter #2			
Choose File No file chosen			
Optional Alumni Letter #3			
Choose File No file chosen			
Student Letter(s) (at least 1, no more than 3): Discuss how your program's commitment to sustainability influenced their attitudes and behaviors.			
Required Student Letter #1 *			

9. You will be brought to the sixth tab (Selection Process). Once you have finalized all fields of the application, hit Save and Finalize.

Home / My Applications / 4059 - New Application

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10. When you hit Save and Finalize you will receive the message below:



Press OK to Submit your Application. You will not be allowed to make changes after submitting.

Press Cancel to return to the Application.

You may also press 'Save' instead of 'Save and Finalize' to save and return later.



11. Hit Ok which will bring you to the page below.

Thank you for your application!

For more information on all of the CAHME Awards & Scholarships that are offered, visit: https://cahme.org/awards-scholarships/

If you have any questions or concerns, contact Brianna Moccia, CAHME Communications Specialist, at bmoccia@cahme.org.

See My Submissions

12. Your application is submitted. If you have any questions, feel free to reach out to Brianna Moccia, Communication Specialist, at bmoccia@cahme.org.

Thank you for applying for the CAHME/Canon Award for Excellence in Sustainability in Healthcare Management Education.