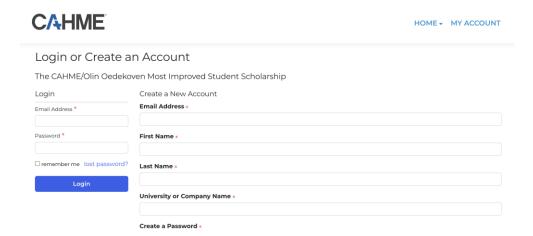


## CAHME/Olin Oedekoven Most Improved Student Scholarship

Note: The instructions below are divided into two sections. The first section provides guidance for the program director or faculty member completing the application. The second section outlines the steps for the nominated student to complete their portion of the application.

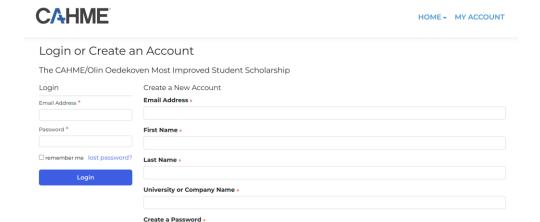
## CAHME Application Instructions (Program Director/Faculty Member)

- 1. Click on the link <u>here</u> to access the CAHME/Olin Oedekoven Most Improved Student Scholarship application.
- 2. Once you click on the link, you will be brought to the login page.

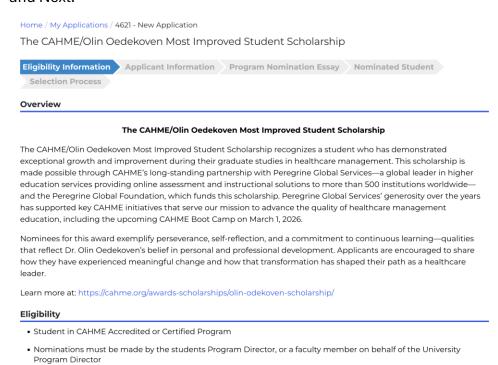


3. Create an Account by filling out the appropriate fields. Then, login using your information.

\*\*Note: Once you log in, you'll be able to save your progress and return to it anytime.

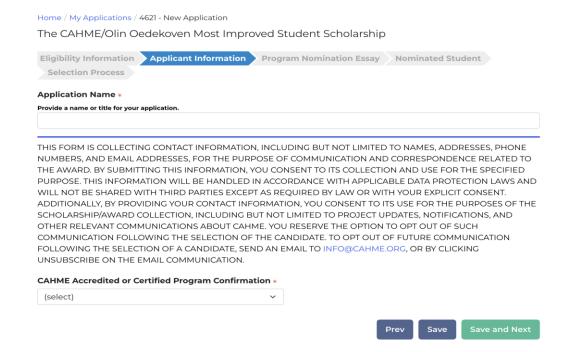


4. Read through the first tab (Eligibility Information). Once you read it through, hit Save and Next.

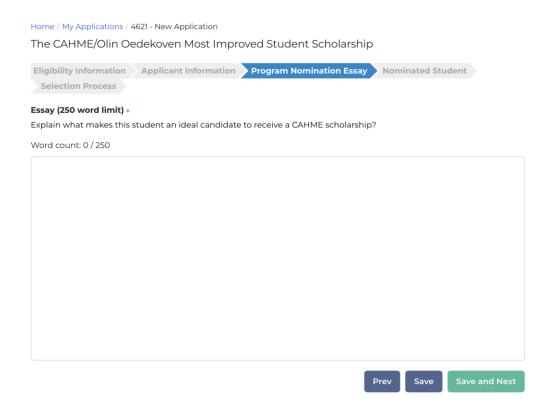


5. Read through the second tab (Applicant Information). Fill out "Application Name" and select from the dropdown menu for "CAHME Accredited or Certified Program Confirmation" section. Once complete, hit Save and Next.

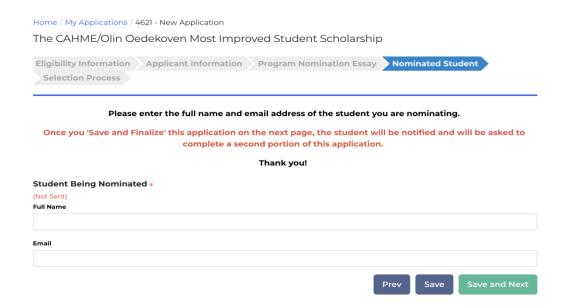
Application completed and submitted by December 8, 2025.



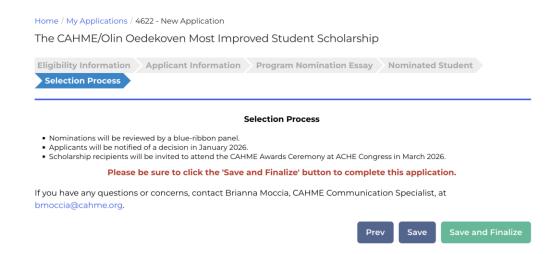
- 6. Fill out the third tab (Program Nomination Essay). You will answer one essay question about the nominated student. Once you have completed the essay, hit Save and Next.
  - \*\*Note: Feel free to write out your responses in a different document (ex. Word) and copy & paste them when complete.



- 7. Fill out the fourth tab (Nominated Student). In this section, you will enter the name and email of the student you nominated for this scholarship. Once you fill out this information, hit Save and Next.
  - \*\*Note: The nominated student will be responsible for completing three essay questions associated with the scholarship. They will receive an email with a link to answer the three essay questions to complete the application.



8. You will be brought to the fifth tab (Selection Process). Once you have finalized all fields of the application, hit Save and Finalize.



9. When you hit Save and Finalize you will receive the message below:



Press OK to Submit your Application. You will not be allowed to make changes after submitting.

Press Cancel to return to the Application.

You may also press 'Save' instead of 'Save and Finalize' to save and return later.



10. Hit Ok which will bring you to the page below.

Thank you for your application!

For more information on all of the CAHME Awards & Scholarships that are offered, visit: https://cahme.org/awards-scholarships/

If you have any questions or concerns, contact Brianna Moccia, CAHME Communications Specialist, at bmoccia@cahme.org.

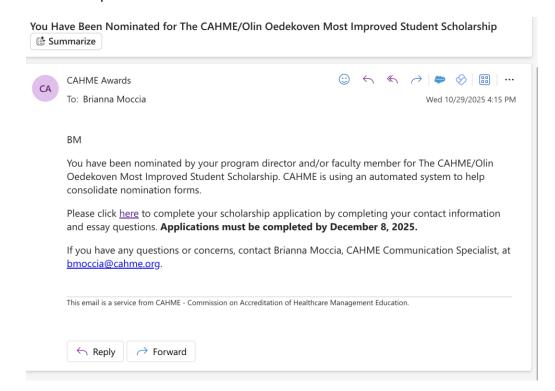
See My Submissions

11. Your application is submitted. As a reminder, the student you nominated will receive an email to complete their portion of the application. Once that is completed, you will be notified via email. If you have any questions, feel free to reach out to Brianna Moccia, Communication Specialist, at bmoccia@cahme.org.

Thank you for nominating a student for the CAHME/Olin Oedekoven Most Improved Student Scholarship.

## **CAHME Application Instructions (Nominated Student)**

 You will receive an automated email from the CAHME Awards mailbox stating that your program director or a faculty member on behalf of the program director nominated you for the CAHME/Olin Oedekoven Most Improved Student Scholarship.

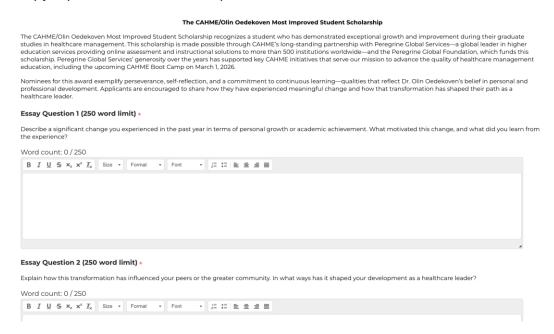


- 2. Click on the link provided in the email to access the portion of the application you are responsible for completing. Once you click on the link, you will be brought into the application.
  - \*\*Note: The name of the program director/faculty member that nominated you will be next to "Application Submitted by" at the top.



## The CAHME/Olin Oedekoven Most Improved Student Scholarship Application Submitted by: Brianna Moccia You are Submitting a Scholarship Application for: BM You have been nominated by your program director and/or faculty member for The CAHME/Olin Oedekoven Most Improved Student Scholarship. As part of the application process, you are required to complete the below information and respond to the essay questions listed below. Each response should be no more than 250 words. Student First Name • Student University Email • Student Personal Email •

- 3. Fill out your information.
- After you fill out your information, scroll down to review the CAHME/Olin
  Oedekoven Most Improved Student Scholarship Overview. Then, answer the essay
  questions provided.
  - \*\*Note: Feel free to write out your responses in a different document (ex. Word) and copy & paste them when complete.



5. Once you have answered all the essay questions, hit the blue Save button.

6. After hitting Save, the message below will appear. Click Ok to submit the application.



Click OK to submit. You will not be able to make edits after submitting.



7. After hitting Ok, you will be brought to the page below.



Thank you, your application has been received.

 $If you have any questions or concerns, contact Brianna Moccia, CAHME Communication Specialist, at {\color{blue}bmoccia@cahme.org.} \\$ 

8. Your application is submitted. Your program director/faculty member will receive an email that you have completed the application. If you have any questions, feel free to reach out to Brianna Moccia, Communication Specialist, at bmoccia@cahme.org.